Institute of Management Sciences Peshawar
**USAID FUNDED NEED BASED MERIT SCHOLARSIPS**

**MBA (General) Session 2011-2014**

**Instructions for Applying (Read Carefully)**

* These scholarships are only for the Pakistani nationals, not for Afghan Nationals.
* Priority will be given to applicants from FATA, PATA, Gilgit & Baltistan, Khyber Pakhtunkhwa, Southern Punjab, Baluchistan, Northern Sindh, Balochistan and other rural areas of Pakistan.
* The 25% of the allocated slots are reserved for females specially for those coming from remote and vulnerable areas of Pakistan
* This scholarship award covers only first two (2) years out of total 3 and ½ years of programme duration. The two years financial aid programme includes tuition fee and other charges such as accommodation, transportation, Books and Incidentals.
* Award of Scholarships will be decided on the NEED cum MERIT basis.
* These Scholarships are for MBA (General) 3 and ½ years programme, Session 2011-2014 only.
* Those applicants, who are applying for this scholarship programme, will have to submit separate prescribed scholarship form along with admission form. This is given to each and every candidate with the admission prospectus.
* Applicants, who do not secure admission, will not be entertained.
* **Last date for submission of application form with all required supporting documents is similar as last date for submission of admission forms for MBA (General) Session 2011-2014.**
* Incomplete application forms will not be entertained.
* **In case of providing false information or concealment of any relevant fact regarding financial status, in any point of time from application till graduation time his/her scholarship will be immediately stopped and he/she will be terminated from the program.**

**Required Supporting Documents:**

Please Attached attested photo copies of the following applicable documents

1. CNIC / Form B of the Applicant
2. CNIC of the Applicant’s Father /Guardian
3. Income Certificate of the Father /Guardian of the applicant
	1. Salary Slips if the father/Guardian is a salaried person
	2. Income Certificate from Secretary Union Council in case Father/Guardian is self employed. It should include the business nature, Name and location of business, Landline phone number, owner NIC and contact details. This document should be on stamp paper.
	3. In case of FATA the Income Certificate should be taken from the office of Tehsildar of the concerned Agency or FR.
	4. Pension Copy if Father/Guardian is retired.
4. Utility Bills (Electricity, Gas, Telephone, Water) of last six months.
5. In case of FATA, the applicant has to submit an affidavit from Tehsildar Office of the concerned Agency /FR that in the area where applicant is residing, there are no utility bills.
6. In Case of Chitral, for Utility Bills, submit a certificate of electricity expenses from their local electricity concern person.
7. If the Medical expenses exceeds Rs. 2000 then attached Medical Bills.
8. Fee receipts of the studying brothers/sisters.
9. Death Certificate from Competent Authority (Medical Doctor, Employer, Secretary Union Council, Tehsildar or Political Agent).
10. Rent agreement, if house is rented.

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**USAID Funded Merit & Needs Based Scholarship Program**

**SCHOLARSHIP APPLICATION FORM**

Scholarship is based on assessment of need and merit as well as availability of funds. Selection will be decided on the basis of information provided in this form and investigations for the authentication of provided information. Candidate may be required to appear for interview (s).

**PROVIDING FALSE INFORMATION**

**Providing false information may result in one or all of the following:**

* Cancellation of admission.
* Rustication from the university.
* Initiation of criminal proceedings.
* Disqualification for award of any future loan/scholarship.
* Refund of all the payment received and or a penalty equal to total scholarship amount.

**INSTRUCTIONS FOR FILLING OUT THE SCHOLARSHIP APPLICATION FORM:**

* Fill in the form using black ball point pen and write in capital letters and leave space between words
* Read the application form carefully.
* Make a photocopy of the application form
* Complete the photocopy form and make sure everything is correct and final
* Copy all information from photocopied form to the original form
* Submit duly completed application form to the admission office or focal person
* Furnish factual, comprehensive and authentic information in the form
* For family financial reporting parents/guardian may be consulted for guidance
* Whenever in doubt or lost, seek help from the Focal Person
* Check your application for spellings, grammatical errors and factual oversight
* Keep a photocopy of the filled-in original application form for your record
* Ensure that you have attached all the required documents by putting a tick mark in checklist
* Answer all questions. Those not applicable should be marked “N/A”
* Affidavit Needs to be submitted after final selection of the candidate

Definitions:

**Family**: Father, mother(s), brother(s), sisters(s), Maternal / Paternal Uncles (s) & Aunts, Grandparents etc.

**Pucca House:** A pucca house is one, which has walls and roof made of the following material.

Wall material: Burnt bricks, stones (packed with lime or cement), cement concrete, timber, ekra etc

Roof Material: Tiles, GCI (Galvanised Corrugated Iron) sheets, asbestos cement sheet, RBC,(Reinforced Brick Concrete), RCC ( Reinforced Cement Concrete) and timber etc.

 **Kutcha House:** The walls and/or roof of which are made of material other than those mentioned above, such as un-burnt bricks, bamboos, mud, grass, reeds, thatch, loosely packed stones, etc. are treated as kutcha house.

**Semi -Pucca house**: A house that has fixed walls made up of pucca material but roof is made up of the material other than those used for pucca house.

**Others**: The houses, which are not covered by the types mentioned above, are to be treated as of ‘others’ type.

Please attach a latest picture here

**INSTITUTE OF MANAGEMENT SCIENCES PESHAWAR**

**USAID FUNDED NEED BASED MERIT SCHOLARSHIP PROGRAMME**

**MBA (General) Session 2011-2014**

**PERSONAL INFORMATIONS**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | **Father Name** | **Date of Birth** | **Discipline / Semester** | **Admission Year** | **Domicile** | **National ID #** | **Contact #** |
|  |  |  |  |  |  |  |  |

**FAMILY INFORMATIONS (Per Month)**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Marital Status** | **Father Status Alive/Deceased** | **Father / Guardian Profession** | **Family Members** | **Earning Hands** | **Studying Members** | **Father Income** | **Mother Income** | **Income from Land** | **Misc Income** | **Total** |
|  |  |  |  |  |  |  |  |  |  |  |

**UTILITY BILLS, FOOD AND MISCELLENEOUS EXPENSES (Per Month)**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Electricity | **Telephone** | **Gas** | **Water** | **Food / Kitchen Expenses** | **Medical Expenses** | **Miscellaneous Expenses** | **Educational Expenses** | **Total** |
|  |  |  |  |  |  |  |  |  |

**EDUCATIONAL EXPENSES (Per Month)**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Relationship With Student** | **Name of The Institute / College** | **Tuition Fee** | **Hostel Charges** | **Books Charges** | **Travelling Charges** | **Total** |
| Self |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
| Brother / Sister |  |  |  |  |  |  |
|  **Total**  |  |

**GAP / DIFFERENCE IN TOTAL MONTHLY INCOME AND TOTAL MONTHLY EXPENSES (Per Month)**

|  |  |  |
| --- | --- | --- |
| **Total Monthly Income** | **Total Monthly Expenses** | **Gap / Difference** |
|  |  |  |

**ASSETS**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Accommodation Type****(Own / Rented)** | **Accommodation Size** **in Marlas** | **Value of** **Home** | **Status of Construction** | **Agricultural Land Size**  | **Value of Agricultural Land** | **Vehicle Type** | **Bank Balance** | **Total** |
|  |  |  | PakkaSemi PakkaKachha |  |  |  |  |  |

**ADVANCE LOAN / ANY OTHER SOURCE**

|  |  |  |
| --- | --- | --- |
| Advance Loan\* | Other Source Other than This Scholarship | Total |
|  |  |  |

* **Please mention that from whom you have taken the loan. Name and Contact Number of the person**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

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Please attach a latest picture here

**HEC-USAID Need & Merit Based Scholarship Program**

**SCHOLARSHIP APPLICATION FORM**

**Name of the University: Institute of Management Sciences, Hayatabad, Peshawar**

**Degree Title / Program: MBA (General) Session 2011-2014**

|  |
| --- |
| **Section A:** |
| **Applicant Personal and Family Information** |

1. **Applicant’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Gender: Male Female

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  |  |  |  |  | - |  |  |  |  |  |  |  | - |  |  |

1. Applicant CNIC No.
2. Marital Status Single Married Divorced
3. Age : \_\_\_\_\_\_\_\_\_ Place of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Present Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Permanent Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Tel(Resident)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. ***Are you currently working : Yes No***
2. ***If answer is Yes to Section No. 8 complete the sections (9-13)***

 ***Designation: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Employer /Company: ­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

1. ***Previous Employer/Company Name (if applicable): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***
2. ***Total Monthly Applicant Gross Income in Pak Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***
3. ***Total Monthly Applicant Take Home Income\* in Pak Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***
4. ***Total Annual Applicant Gross Income: \_\_\_\_\_\_\_\_\_ Applicant NTN No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***

 ***\* Take Home Income: Salary / Pay available after deduction of taxes, provident fund charges etc.***

1. Total Members in the Family: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Total Family Members currently living with you: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Total Number of Brothers/Sisters married \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Family Members Details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S #** | **Name of Family Member (s)** | **Relationship** | **Marital Status** |  **Remarks** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |

\* if family members are more than 6, use another sheet.

1. Total Earning Members in Family: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Total No of family members not earning \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Brothers/Sisters/Children/Family Members studying \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Details of Siblings Studying

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **S #** | **Name** | **Relation with applicant** | **Name & Address of Institute**  | **Fee per month** |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 |  |  |  |  |
| 6 |  |  |  |  |
| **22** | **Total Fees & Tuition Charges** |  |

1. **Father’s Name:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Computerized N.I.C. No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Status: Alive Deceased
3. Professional status: Employed Retired Business Owner
4. Name of Company/Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. Tel (Off): ­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Mobile: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. Occupation Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
8. Designation & Grade ( BPS/ SPS etc): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Total Monthly Income (Salary/ Pension/ Others): ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
10. Total Annual Income: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
11. **Any Other Supporting Person (Mother/ Guardian/ Brother/ Sister/Family Relative/Guardian):**
12. Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relationship: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
13. Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
14. Tel (Off/Res) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Mobile No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ NIC no.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
15. Occupation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
16. Designation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Name of Company/Employer \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
17. Total Monthly Gross Income (Salary/ Pension/ Others) ­\_\_\_\_\_­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
18. Total Net Monthly Take Home Income (Salary/ Pension/ Others): ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
19. Total Net Annual Income\_\_\_\_\_\_\_\_\_\_\_\_\_\_
20. Monthly Financial Support Available to Applicant in Pak Rs. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
21. Total Earning Members in Family: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
22. Total No of family members not earning \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
23. Details of Family Members Earning:

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| S # | Family Member Name | Relationship | Family Member occupation \*\*\* | Organization Name | Designation | Monthly Gross Pay/Earning | \*\*Remarks |
| 1 |  |  |  |  |  |  |  |
| 2 |  |  |  |  |  |  |  |
| 3 |  |  |  |  |  |  |  |
| 4 |  |  |  |  |  |  |  |
| **44** | Total Monthly Family Income (add self income, if applicable) Pak Rupees |  |  |

\*\* Please mentioned if the Family member supporting to Family in Remarks Column (Yes/No)

\*\*\* Family Member Occupation classification

1. Government Service (Specify the employment grade BPS/SPS/PTC etc.)
2. Private Job
3. Agriculture/Farming
4. Own Business (Self Employed). Details/nature of self business need to filled in at remarks column
5. Others. Details/nature of self business need to filled in at remarks column
6. **Asset Income** (on monthly basis)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Income Source** | **Father** | **Mother** | **Spouse** | **Self** | **Other** | **Total** |
| 1 | Property Rent |  |  |  |  |  |  |
| 2 | Land Lease |  |  |  |  |  |  |
| 3 | Bank Deposits\* |  |  |  |  |  |  |
| 4 | Shares / Securities\* |  |  |  |  |  |  |
| 5 | Other (Specify) |  |  |  |  |  |  |
| **45** | Total |  |  |  |  |  |  |

1. **Total Family Monthly Income**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S # | Family Member Name | Relationship | Monthly Income from Assets(Sec. 45) | Total Monthly Income from All Sources |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |
| 5 | Applicant Monthly Gross Pay/Earning(Sec. 11) |  |  |
| 6 | Applicant Monthly Net (Take home) Pay/Earning (Sec. 12) |  |  |
| **46-A** | Total Monthly Income in Pak Rupees |  |  |
| **46-B** | Total Annual Income in Pak Rupees |  |  |

**FAMILY EXPENDITURES**

1. **Accommodation Expenditures ( Please Check the relevant boxes)**

**Type:** Bungalow Apartment /Flat Town House Village House

**Structure**: Pucca House Kutcha House Semi Pucca House Others (Detail available at Page 1 &2)

**Status:** RentedSelf or Family ownedEmployer / Govt Owned

**Rent Payment:** Self Employer/Govt Others

Total Size of the House in Sq. ft.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Covered Area in Sq. ft.\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| S # | Accommodation Location /Address | Number Of Bed Rooms | Number Of Air conditioners | Accommodation Monthly Rent | Accommodation Annual Rent |
|  |  |

|  |  |
| --- | --- |
| 1-2 |  |
| 2-4 |  |
| 4-6 |  |
| 6-8 |  |
| Above 8 |  |

 |

|  |  |
| --- | --- |
| Nill |  |
| 1-2 |  |
| 3-6 |  |
| 6-8 |  |
| Above 8 |  |

 |  |  |
| **48** | Total Accommodation Rental Expenditure |  |  |

|  |
| --- |
| **Last Month Utilities Paid\*** |
| Telephone | Electricity | Gas | Water |
|  |  |  |  |

1. **Utilities Expenditures**

|  |
| --- |
| **Average of Last Six Months (Per Month Utilities Charges)** |
| S # | Telephone | Electricity | Gas | Water | **Total** |
| **49** |  |  |  |  |  |

1. **Monthly Food /Kitchen Expenditures(Per Month) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Medical Expenditures:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Travelling/ Miscellaneous Expenditures**

Average of last six months (Per Month Expenditure)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Total Family Expenditures**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Education****Expenditure****(Sec. 22)** | **Accommodation Expenditure****(Sec. 48)** | **Utilities Expenditure****(Sec. 49)** | **Food****Expenditure****(Sec. 50)** | **Medical****Expenditure****(Sec. 51)** | **Misc.****Expenditure****(Sec. 52)** | **Total Monthly Expenditure****(52.A)** | **Total Annual Expenditure****(52.B)****(52.A) x 12** |
| **52** |  |  |  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| S # | Description | Amounts in Pak Rupees |
| (Sec.46-A) | Total Monthly Income  |  |
| (Sec. 52-A) | Total Monthly Expenditure  |  |
| **53-A****(46.A – 52.A)** | Net Monthly Disposable Income\* |  |

|  |  |  |
| --- | --- | --- |
| S # | Description | Amounts in Pak Rupees |
| (Sec.46-B) | Total Annual Income  |  |
| (Sec. 52-B) | Total Annual Expenditure  |  |
| **52-B****(46.B – 52.B)** | Net Annual Disposable Income\* |  |

\* If the monthly / Annual Disposable Income is negative, kindly explain the reasons for the gap, and the arrangements through which the differential gap is met by the family

|  |
| --- |
| **Section B:** |
| **Cumulative information of Self, Parents and Guardian Assets**  |

**Assets (with current market value)**

1. Does the family own any Transport? Yes No

 If yes kindly fill the relevant details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S #** | **Transport Type****(Car/ Motor cycle/ Others\*)** | **Make /Model** | **Engine Capacity (CC)** | **Registration No.** | **Value** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |

\* Others: include tractor, rickshaw, bi-cycle, motorcycle rickshaw, carriage pick, truck etc.

1. Number of Cattle(s) (with kind) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Area and location of Land(s)/Plot(s) owned \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Assets Title** | **Qty** | **Size** | **Location (Address)** | **Cultivable Area** | **Agricultural Yield per Acre** |
| Residential (House) |  |  |  |  |  |
| Commercial (Shop, Plaza, On Rent) |  |  |  |  |  |
| Agricultural |  |  |  |  |  |
| Employer/ Govt Scheme House/flat  |  |  |  |  |  |

1. Assets worth (Current Market Value in Pak. Rs.)

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **S #** | **Assets Title** | **Father** | **Mother** | **Spouse** | **Guardian** | **Total** |
| 1 | House |  |  |  |  |  |
| 2 | Business |  |  |  |  |  |
| 3 | Vehicle/Car |  |  |  |  |  |
| 4 | Bank Balance |  |  |  |  |  |
| 5 | Stocks/Prize bond |  |  |  |  |  |
| 6 |  Cattle(s) |  |  |  |  |  |
| 7 | Agricultural Land |  |  |  |  |  |
| **56** | Total |  |  |  |  |  |

1. **Taxes paid** (per annum in Pak. Rs)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |
| --- |
| **Section C:** |
| **Financial arrangements for current year** |

1. **Is there some loan is available from friend /family for applicant education? Yes No if Yes then write**

Name of the Friend /Family Member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contact (Mobile No.)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Any source of financing other then this scholarship ( If Please specify)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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1. How you will pay the 1st Semester Fee?

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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| --- |
| **Section D:** |
| **Applicant Educational Record** |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Level of Study** | **Name and Location of Institute** | **Per Month Fee** | **Marks Obtained /Total Marks**  | **Division /Grade** | **%Age** |
| BachelorsBA/BSc/BCom etc |  |  |  |  |  |
| IntermediateFA/FSc/D.Com  |  |  |  |  |  |
| Matric |  |  |  |  |  |

1. **Per month fee/ tuition charges of the institution last attended \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
2. **Have you ever awarded any other scholarship before:** Yes No

(If yes fill the details of scholarships & attach documentary proof of the scholarships)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **S #** | **Name of Institute** | **Scholarship Name** | **Total Scholarship****Amount**  | **Total Scholarship****Period** | **Class / Level at which Scholarship was granted** |
| 1 |  |  |  |  |  |
| 2 |  |  |  |  |  |
| 3 |  |  |  |  |  |

**Statement of Purpose** (Explain your suitability for this scholarship) - attach separate sheet if required

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 **UNDERTAKING**

1. The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in the cancellation of this application. If any information given in this application is found incorrect or false after grant of financial assistance, the institute will stop further assistance and the student will have to refund all payment received and or penalty equal to total scholarship amount.
2. HEC reserves the right to use information given in this form for verification and other purposes.

|  |  |
| --- | --- |
| Date: | Date: |
|  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

 Parents / Guardian Signature Applicant Signature

**For Official use only**

Are the applicant documents in order? Yes No

The notices furnished to the applicant for furnishing of required documentation

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S # | Notice Date | Document Name Missing | Document Submission Date | Remarks |
| 1 |  |  |  |  |
| 2 |  |  |  |  |
| 3 |  |  |  |  |
| 4 |  |  |  |  |

Application Case Review Dates (i) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(ii) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Remarks

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date Department Name Signature Head of Department / Focal Person*SPECIMEN (1 pages)*

*Each Page must be executed on stamp paper, Other papers not acceptable, type one side of paper only.*

*This Affidavit needs to be submitted after final selection*

**Deed of agreement**

**For Undertaking a Course of Studies**

**Under the Scheme HEC-US Need based Merit Scholarships for Pakistani University Students enrolled in Agriculture & Business Administration study Program formally called as “USAID funded Merit and Needs based Scholarship Program”**

Mr./ Ms. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ son/ daughter of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Computerized NIC No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ University Reg. No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dept. of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ studying in the University \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

hereby called the Approved Student has been selected by Higher Education Commission for the award of scholarship under USAID funded Merit and Needs based Scholarship Project in the field of study (Agriculture / Business) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ for completion of (B.Sc/ M.Sc , BBA/MBA)\_\_\_\_\_\_\_\_\_\_\_\_academic program. The approved student has agreed to accept the award of the scholarship on the terms and conditions governing the scholarship award.

Now this deed witnesses as under:

1. The payment of allowances admissible under the scholarship program shall be made subject to the complete adherence to all rules and regulations governing the scholarship program as well as satisfactory performance in the authorized studies.
2. The student shall not change the specified course of studies nor register himself/herself for any other course or program/University/Institute without prior approval of the HEC.
3. The student shall not extend the specified period of studies without prior approval of the HEC. **In case of selection at any other scholarship scheme the student will immediately report the same at the university.**
4. In case the scholar fails to qualify the course/degree for which he/she was awarded scholarship, the HEC reserves the right to recover all the payment received and or a penalty equal to total scholarship amount from the Scholars/Guarantor/University.
5. The Parents/ Guardian of the student are unable to financially support his/her education.
6. The Scholarship will be terminable in the following cases:

a) If the student fails to maintain class attendance of 75%.

b) If the student is involved in malicious/undesirable activities.

c) If the student fails to obey or act in accordance with HEC’s order directing him/her, he/she will be liable to action under the acts/rules in force in the country.

d) If the student is punished because of his involvement in violation of the university rules, damage to institute property, misbehaviour with staff or colleagues or any other disciplinary action.

e) **If the information provided by the student is found incorrect at any time during his study period.**

g) If the student fails to maintain academic standards of the university

AND THE STUDENT FURTHER COVENANTS, that in case of breach of any of the above terms and conditions as well as the rules / terms and conditions those governing scholarship award and / or his / her failure as directed by the HEC for the specified period, the student shall be bound to obey the orders as prescribed and assessed by the HEC shall be final and conclusive.

IN WITNESS WHEROF, the parties aforementioned have signed this deed in token of acceptance thereof.

|  |  |  |
| --- | --- | --- |
| Date: |  | Date: |
| Signature of Student\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Signature of Parent /Guarantor\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |
| Name: |  | Name:  |
| NIC No. |  | NIC No.  |
|  |  |  |
| Signature of Witness No. 1\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | Signature of Witness No. 2\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Name: |  | Name:  |
| NIC No. |  | NIC No.  |